

ANNEX A

COMPETENT PERSON (SECURITY / BLAST)

1 Duties

1.1 Prepare the security plan (including any amendment to the security plan) in connection with any specified works for a Special Development or a Special Infrastructure; and

1.2 Prepare the certificate of works completion.

2 Assessment Criteria

2.1 Relevant experiences (in recent 3 years) in the preparation of Security Plans under the MHA Security-By-Design (SBD) Review Process;

2.2 Professional association and affiliations; and/or

2.3 *[Depending on the nature of Project]* Relevant subject matter expertise and knowledge, with accredited referee reports or internationally published professional work.

3 Application Process

Item	Details required when Responsible Person submits for the Approval of Competent Person (Security / Blast)
1	Application Form for Approval of Competent Person (CP)
2	Personal particulars form for security screening
3	1 page write-up on applicant's involvement for past MHA-SBD projects undertaken (if any)
4	<i>[If consultant's name is not on CPS' list as of date of application]</i> Please provide details on i) Declarations of education, qualifications, skills and experiences; and ii) Declarations of credentials and subject matter knowledge with referee reports and internationally published professional work if applicable.
5	Any other supporting documents

4 Change of Competent Person

4.1 If any approved CP appointed becomes unable to carry out his duties, whether by reason of the termination of his appointment or for any other reason, to carry out his respective duties, the Responsible Person shall —

- a. Without delay, appoint another CP in his place; and
- b. Submit substitute appointment for the Commissioner of Infrastructure Protection's approval.

The process to follow and comply with are summarised below:

Status	Procedures	Remarks
Change of CP before approval of Security Plan	RP shall notify Commissioner of Infrastructure Protection of the change	Outgoing CP shall have no objections for the incoming QP to use/adopt/develop on his current works to carry on with the preparation of the Security Plan.
Change of CP after approval of Security Plan but before approval of the Certificate of Works Completion	by submitting Notice of Termination / Replacement of Competent Person for Approval.	<p>Outgoing CP shall still be responsible for the approved Security Plan. However, he shall have no objections to the right to use of the approved Security Plan he prepared.</p> <p>Any future amendments to the approved Security Plan shall be under the responsibility of the Incoming CP unless there is further change of CP.</p> <p>Incoming CP shall be responsible for the implementation of security measure and apply for the approval of the Certificate of Works Completion. He has the duty and accountability to keep records of the security measure supervised by the Outgoing CP. To avoid dispute, an agreed cut-off date shall be established.</p>
Change of CP after approval of the Certificate of Works Completion		<p>Under S40(2)(b) and S47(2)(b) of the Infrastructure Protection Act, the RP is responsible to maintain every security measure that is implemented under the approved Security Plan.</p> <p>If there is no security measure to be implemented after the approval of the Certificate of Works Completion, the RP shall be responsible to maintain the security measure implemented.</p> <p>If there is security measure to be implemented after the Approval of the Certificate of Works Completion, Incoming CP shall be responsible for the implementation in accordance to the period specified in the approved Security Plan.</p>

