



Ref no: BME/36/2009

391 New Bridge Road #04-14/15
Police Cantonment Complex Blk A
Singapore 088762

07 October 2009

Tel: 1800-236 9999
Fax: 6557 5195

Dear Office Occupants/ Stakeholders

CRIME PREVENTION ADVISORY – THEFT IN DWELLING

Lately, several cases of thefts were reported at office premises located in Keong Siak Road, Upper Cross Street and Middle Road. The suspect is believed to be a male Indian subject and had stolen unsecured electronic items such as laptops.

Common Modus Operandi

2 While the Police have enhanced patrols and operations in your vicinity, we strongly advise stakeholders to reduce the incidence of such cases by adopting the following crime prevention measures:

- a Do not keep a large sum of money in the office. Keep the money in a safe or deposit it in the bank;
- b Always secure your office premises with CCTVs or intruder alarms;
- c Secure expensive electronic items such as laptops and printers to the desk using cable locks or secure them in a locked cupboard;
- d Keep a list of the serial numbers of items of value. This would be helpful for Police investigations;

3 If you have any information in helping us to solve any of the cases or wish to report suspicious person(s) loitering around your neighbourhood, please contact **Bt Merah East Neighbourhood Police Centre** at telephone number : **1800 – 2369999** or dial **999**.

Yours Faithfully,

A handwritten signature in black ink, appearing to be 'Steve Leong'.

**DSP STEVE LEONG
COMMANDING OFFICER
BUKIT MERAH EAST NPC
CENTRAL POLICE DIVISION
SINGAPORE POLICE FORCE**

CRIME PREVENTION – A SHARED RESPONSIBILITY