

**Bukit Merah West Neighbourhood Police Centre
500 Bukit Merah View #01-01
Singapore 159682
Tel: 1800-3779999
Fax: 63773923**

Date: 17 Nov 2006

Dear tenants,

CRIME PREVENTION ADVISORY – THEFT BY STAFF

Recently, there was a reported case of theft by retail staff at Vivo City. The store manager had spotted her female staff wearing a brown color dress underneath her uniform that did not belong to her. The staff had actually stolen the brown dress and removed the sensor tag without anyone noticing.

2. To prevent reoccurrence of such theft cases from the retail store, we would like to share with you some crime prevention advice:



- a) Install a CCTV system in the shop that capture movements of people in crime prone areas such as storeroom, cashier counter and the retail floor area;
- b) Conduct random checks at your employees' belongings before they leave the shop to ensure that no unpaid items are being taken out of the premises;
- c) Use good quality sensor tags that are not easily removed by the culprit. The tag should only be removed by means of a device that is under the view well monitored by a CCTV or store supervisor.

3. Whoever, being a clerk or servant, or being employed in the capacity of a clerk or servant, commits theft of any property in the possession of his master or employer, shall be punished with imprisonment for a term which may extend to 7 years, and shall also be liable to fine.

4. If you wish to report any suspicious persons loitering around in your shop, please do not hesitate to contact **Bukit Merah West NPC** at **1800 – 377 9999** or dial **999**.

Yours sincerely,

**DSP PEH ENG KIAT
COMMANDING OFFICER
BUKIT MERAH WEST NEIGHBOURHOOD POLICE CENTRE
CLEMENTI POLICE DIVISION**

CRIME PREVENTION – A SHARED RESPONSIBILITY