

Ref no: E/BT/CLP/23/06

Bukit Timah Neighbourhood Police Centre
1 Duke's Road
Singapore 268914
Tel: 1800-462 9999
Fax: 6462 8933

10 Nov 06

Dear Principal,

CRIME PREVENTION ADVISORY
– BREAK-INS AT SCHOOLS DURING THE COMING SCHOOL HOLIDAYS

In view of the coming December school holidays, we request your kind assistance in tightening the security measures of your school to prevent break-ins into your premises during the period.

2 To better protect school premises from break-ins and minimise losses, Police recommends the following crime prevention measures to be adopted:

- a. Expensive equipment should be kept in a secured room. Use locks and window grilles that are strong and of good quality;
- b. Do not leave large amount of cash overnight in the premises. Remind bookstores and canteen stall holders to secure their premises and remove cash when closing up for the day;
- c. If necessary, valuable or important items should be kept in a good quality safe that is embedded against the wall or to the floor to prevent the safe from being carted away;
- d. Install a burglar alarm systems and link it to a central alarm monitoring station; and
- e. Repair or replace any damaged perimeter fencing and lock system at gates and doors.

3 We would like to urge school management to implement the recommended measures to prevent school premises from falling prey to housebreakers.

Yours faithfully,

ASP TAN TIAN YEOW
COMMANDING OFFICER
BT TIMAH NEIGHBOURHOOD POLICE CENTRE

CRIME PREVENTION – A SHARED RESPONSIBILITY